

**Downtown Guelph Business Association Board of Directors Meeting**  
November 17, 2020 **Minutes** (Approved December 15, 2020) via Zoom

**In Attendance:** Will Mactaggart, Kristel Manes, Dan Gibson, Leanne Caron, Doug Minett, Greg Elliott, Tom Lammer, Kevin Polach, Marty Williams.

**Regrets: Regrets:** Heather Watt-Kapitain, Ian Panabaker, Chris Ahlers, Brandy Douglas, Daniel Atlin.

**Disclosure of Conflict of Interest:** none declared

**Guests:** Colton Proveau, Tim Plunkett, Bryan Steele, Nicole Hogg, Sandy Clipsham.

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1. Approval of Agenda

**MOTION:** "To approve the agenda." Moved by: Greg Elliott; Seconded by: Kevin Polach. **Carried.**

2. Approval of the Previous Meeting Minutes/ Business Arising

**MOTION:** "To approve the minutes for the previous Board Meeting." Moved by: Doug Minett; Seconded by: Leanne Caron. **Carried.**

3. Resignation of Board Member

**MOTION:** "To accept, with regret, the resignation of Heather Watt-Kapitain from the DGBA Board." Moved by: Doug Minett; Seconded by: Kristel Manes. **Carried.**

4. Selection of candidates to fill Board Vacancies

The Board heard from candidates who agreed to have their name stand.

**MOTION:** "To forward the names of Nicole Hogg and Tim Plunkett to City Council and ask that they be appointed to the DGBA Board for the remainder of the term. And to forward the name of Sandy Clipsham should a further vacancy occur." Moved by Kevin Polach; Seconded by Kristel Manes. **Carried.**

5. Financial

Financial Statements to date

**MOTION:** "To accept the financial statements as presented." Moved by: Doug Minett; Seconded by Greg Elliott. **Carried.**

6. Committee Reports/Member updates

Executive: updated on HR processes and procedures; strategic plan

Baker: Discussion on how to best engage with the City on concerns regarding the Urban Design Master Plan (including parking). Plans for engagement with the City include a site visit.

City Council: Busy with budget.

City of Guelph: Economic Development GM John Regan will be the new City rep to the DGBA.

Chamber of Commerce: AGM on right now.

7. Adjournment

**MOTION:** "To adjourn." Moved by: Kevin Polach; Seconded by: Leanne Caron. **Carried.**

