

## Downtown Guelph Business Association Board of Directors Meeting

May 19, 2020 **Minutes** (Approved July 21, 2020) via Zoom

**In Attendance:** Will Mactaggart, Doug Minett, Greg Elliott, Bernie Dyer, Kristel Manes, Heather Watt-Kapitain, Ian Panabaker, Brandy Douglas, Dan Gibson, Leanne Piper, Kevin Polach, Marty Williams.

**Regrets:** Tom Lammer, Chris Ahlers, Daniel Atlin.

**Disclosure of Conflict of Interest:** none declared

1. Approval of Agenda

**MOTION:** "To approve the agenda." Moved by: Greg Elliott; Seconded by: Heather Watt-Kapitain.  
**Carried.**

2. Approval of the Previous Meeting Minutes

**MOTION:** "To approve the minutes for the previous Board Meeting." Moved by: Kevin Polach; Seconded by: Bernie Dyer. **Carried.**

3. Financial

- Audit

**MOTION:** "To accept the audited financial statements as presented." Moved by: Dan Gibson; Seconded by: Ian Panabaker

- Financial Statements to date

**MOTION:** "To accept the financial statements as presented." Moved by: Kristel Manes; Seconded by: Heather Watt-Kapitain

4. New items

- Budget Update. After discussion it was decided to accept in principal a reallocation of budget money from expense lines no longer anticipated (Events, Conference, Meeting expenses, etc.) to support new direct programs to help members (Boosting Business, etc.). The ED was tasked with circulating the details of that plan and calling for an online vote to accept or reject.

5. Committee Reports/Member updates

- Safe and Welcoming: ED met new officers with media at GPS HQ. **Action:** invite Chief to Board meeting to discuss
- Executive: updated on HR processes and procedures
- Baker: a plan is going to council on Sept 21st
- ED: Staff busy with new promotions and programs, shifting our focus to supporting individual members; 3 Zoom calls a week, often with MP, MPP, Mayor in attendance. 2 OBIAA Zoom calls a week to discuss with BIA colleagues across the province. 5 Staff Zoom calls a week to coordinate our efforts.
- Parking: free parking and suspension of enforcement to last until July 1<sup>st</sup>.

6. Adjournment

**MOTION:** "To adjourn." Moved by: Leanne Piper; Seconded by: Dan Gibson.  
**Carried.**

